

CALLEGUAS MUNICIPAL WATER DISTRICT
BOARD OF DIRECTORS MEETING
November 01, 2023

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Scott Quady, President of the Board, at 5:00 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present at District Headquarters: Scott Quady, President
Andy Waters, Vice-President
Raul Avila, Secretary
Jacquelyn McMillan, Treasurer

Director Present via Videoconference: Thibault Robert, Director
At the start of the meeting, Director Robert notified the Board of his need to participate remotely for "just cause" pursuant to Government Code 54953(f)(2)(A)(i) and provided a general description of the circumstances establishing that need. This meeting is Director Robert's second use of the "just cause" videoconference exception for the 2023 calendar year.

Staff Present at District Headquarters: Anthony Goff, General Manager
Kristine McCaffrey, Deputy General Manager
Fernando Baez, Manager of Engineering
Grant Burton, Manager of Human Resources and Risk Management
Jennifer Lancaster, Manager of Water Resources and Public Affairs
Rob Peters, Manager of Operations and Maintenance
Ian Prichard, Associate General Manager – Strategic Policy Implementation
Wes Richardson, Manager of Information Technology
Steve Sabbe, IT Specialist
Kara Wade, Clerk of the Board

Staff Present via Videoconference: Kayde Wade, Administrative Assistant

Legal Counsel Present Walter Wendelstein, Wendelstein Law Group, PC, District Counsel
at District
Headquarters:

2. PUBLIC COMMENTS

None

3. PRESENTATION

A. Presentation of a Fifteen Year Service Pin for Scott H. Quady, Board President

The Manager of Human Resources and Risk Management presented Director Quady with a fifteen-year service pin. Director Quady said that it's been an honor to serve and help Calleguas be successful. The General Manager thanked him for his leadership and support.

4. ITEMS TO BE ADDED TO THE AGENDA– GOVERNMENT CODE 54954.2(b)

None

5. CONSENT CALENDAR

A. Approve the Minutes of the October 18, 2023 Regular Board Meeting

B. Receive and affirm the Payment Register for the District's activities from September 26, 2023 to October 25, 2023

On a motion by Director Avila, seconded by Director Waters, the Board of Directors voted 5-0 to approve the Consent Calendar.

AYES: Directors Robert, McMillan, Avila, Waters, Quady
NOES: None

6. ACTION ITEMS

A. Discussion regarding Change Order No. 16 and a Capital Project Budget Increase in the amount of \$2,528,778.74 for the LVMWD-CMWD Interconnection (Project No. 450)

On a motion by Director Waters, seconded by Director Robert, the Board of Directors voted 5-0 to approve Change Order No. 16 in the amount of \$2,528,778.74 for the LVMWD-CMWD Interconnection (Project No. 450).

AYES: Directors Robert, McMillan, Avila, Waters, Quady
NOES: None

7. REPORTS

A. GENERAL MANAGER AND STAFF REPORTS

1. Monthly Status Report

The Board asked questions, which the General Manager and department managers answered.

2. September 2023 Financial Report - Dan Smith, Manager of Finance

The Manager of Finance presented the report.

B. GENERAL COUNSEL REPORT

1. General Counsel's Report

General Counsel remarked that based on his interactions with staff, he has noted that multiple aspects of the Strategic Plan are being implemented.

C. BOARD OF DIRECTORS REPORTS

1. Board Member Reports on Ancillary Duties

Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.

a. Report of ACWA Region 8 Director

No report

b. Report of ACWA Joint Powers Insurance Authority Representative

No report

c. Report of Association of Water Agencies of Ventura County Representative

Director Avila said that he attended the AWA Waterwise meeting on October 19, which included a presentation on the possibility of an El Nino winter. He said he will be attending the AWA Board Meeting on November 3.

d. Report of Fox Canyon Groundwater Management Agency Representative

Director Avila reported that at the October 25 FCGMA Board meeting, the Board adopted Resolution 2023-02 Regarding the Accrual, Extraction, and Transfer of Recycled Water Pumping Allocation. The resolution provides greater flexibility and assurance to the City of Oxnard to extract and transfer up to 3,000 AFY of the Recycled Water Pumpback Allocations it receives through in-lieu delivery of water from its Advanced Water Purification Facility to water users overlying severely impacted areas of the Oxnard-Pleasant Valley Basin. The City can request up to an additional 3,000 AFY, which is to be approved at the discretion of the FCGMA Executive Director.

e. Report of Metropolitan Water District Director

Director McMillan referenced her written report on the Metropolitan meetings she attended from October 19 to November 1. Director McMillan's report is attached and made part of these minutes.

f. Report of Ventura LAFCo Commissioner

No report

g. Report of Ventura County Regional Energy Alliance Representative

No report

h. Report of Ventura County Special Districts Association Representative

No report

2. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties *Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.*

Board members provided reports on various meetings that they attended which are subject to the District reimbursement policy.

Director McMillan reported that she attended the Finance Committee Meeting on October 2. They discussed options for debt financing and proposed changes to the District's Investment Policy.

3. Discussion regarding upcoming meetings to be attended by Board members
4. Request for Future Agenda Items

The General Manager said that the request by Director Avila for a student intern program will be a future agenda item.

8. INFORMATION ITEMS

A. WRITTEN COMMUNICATION

1. Comment Letter on the Proposed Making Conservation a California Way of Life Regulation

9. CLOSED SESSION

None

10. ADJOURNMENT

Director Quady declared the meeting adjourned at 5:46 p.m.

Respectfully submitted,



Raul Avila, Board Secretary